



VOLUNTEER APPLICATION FORM

All prospective volunteers are required to attend an orientation and a one day training session for Heaven's Wildlife Rescue.

**Please attach additional pages if necessary to provide us with as much information about yourself as you can.
Please note also that the majority of our contact with you will be through email.**

Name: _____ E-MAIL: _____

Mailing address: _____ Apt. /Unit#: _____

City: _____ Postal Code: _____

Home phone: _____ Cell phone: _____

Occupation: _____ Employer: _____

Student: Yes _____ No _____ School _____ Grade _____

What age group do you belong? 13-15 _____ 16-17 _____ 18+ _____ Do you have a driver's license? Yes _____ No _____

Who is your Emergency Contact?

Name _____ Relationship to you _____ Phone _____ Cell _____

List your references: (not family members)

Name _____ Relationship to you _____ Phone _____ Cell _____

Name _____ Relationship to you _____ Phone _____ Cell _____

Please list all previous or present volunteer experience as well as duties you performed: _____

Please describe any animal related experiences: _____

Describe any other skills, experience, or training that may be useful to your role as Heaven's Wildlife Rescue volunteer (i.e.; computer, fundraising, graphic arts, or organizational skills etc., and attach samples of your work if applicable) _____

Please list any current memberships or board positions you hold or have had in other organizations or animal related groups:

Org name: _____ Position _____ How long? _____

Org name: _____ Position _____ How long? _____

VOLUNTEER APPLICATION FORM CONT'D

Do you have any physical or psychological limitations or disabilities that may hinder you from participation in some activities (i.e.; heart condition, back injury, epilepsy, allergies, immune deficiency syndrome, etc.)? YES _____ NO _____

If yes, please explain: _____

Are you able to commit to a minimum of 4 hours per week, for a minimum of 6 months? YES _____ NO _____

What are your specific reasons for wanting to volunteer at Heaven's Wildlife Rescue? Tell us why we should take you on as a volunteer? _____

Do you have family pets? Yes _____ No _____ What kind? _____

Are your family pets current and up to date on all rabies and other infectious viral disease vaccinations? Yes _____ No _____

Who is your veterinarian? _____ Name of Vet clinic? _____

 PLEASE SELECT THE VOLUNTEER POSITION(S) YOU ARE APPLYING FOR:

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> Animal Care Assistant Team | <input type="checkbox"/> Team Leader |
| <input type="checkbox"/> Fundraising and Events Team | <input type="checkbox"/> Team Leader |
| <input type="checkbox"/> Wildlife Transport and Errand Team | <input type="checkbox"/> Team Leader |
| <input type="checkbox"/> Office Assistant Team | <input type="checkbox"/> Team Leader |
| <input type="checkbox"/> Enrichment Team | <input type="checkbox"/> Team Leader |
| <input type="checkbox"/> Maintenance and/or Construction Team | <input type="checkbox"/> Team Leader |

TETANUS VACCINATION:

Heaven's Wildlife Rescue has a policy that all volunteers be current on their tetanus vaccination. If you have any questions about this vaccination please consult your physician.

NOTE: The following information must be completed for your application to be considered:

I have been vaccinated against TETANUS on: Month _____ Day _____ Year _____

I understand that it is my responsibility to ensure that I am properly vaccinated at all times when performing my volunteer work for **Heaven's Wildlife Rescue**. I release **Heaven's Wildlife Rescue** from all responsibility for occurrences that may result from my not being vaccinated against Tetanus and I fully understand that whatever decision I make regarding a Tetanus vaccination I do so at my own risk.

Print your name here: _____ Signature: _____

Date: _____

RABIES PRE-EXPOSURE VACCINATION:

Volunteers who wish to work hands on with rabies vector species (in-house or off-site) must have an adequate rabies antibody titre in the event of accidental exposure. Preference will be given to those who can produce current proof of a sufficient rabies titre. If you have any questions about this vaccination please consult your physician. Note: Some insurance companies pay for this vaccination, others do not, and as these are volunteer positions. Heaven's Wildlife Rescue does not provide rabies pre-exposure prophylaxis vaccine for volunteers. Rabies vector species include bats, skunks, foxes and raccoons.

Do you have your Rabies Pre Exposure rabies vaccines? _____.

If yes, what year did you receive the Pre Exposure vaccines? _____ Can you provide HWR with a copy of your titre? _____

VOLUNTEER APPLICATION FORM CONT'D

HEAVEN'S WILDLIFE RESCUE - APPLICANT'S AGREEMENT IN SIGNING THIS APPLICATION, I HEREBY STATE THAT UPON MY ACCEPTANCE AS A VOLUNTEER AT HEAVEN'S WILDLIFE RESCUE, I FULLY UNDERSTAND AND DO AGREE TO THE FOLLOWING:

- ❖ I understand that whereas my volunteer work *may* involve contact with wild and/or domestic/exotic animals, there is a risk that I may be scratched, bitten, or may come into contact with a diseased animal.
- ❖ I agree and acknowledge that **I will report any bite or scratch, no matter how minor**, to the clinic supervisor, volunteer coordinator or Executive Director **immediately**.
- ❖ I hereby verify and do state that I have never been convicted of cruelty to animals or investigated for any incidents related to cruelty to animals.
- ❖ In consideration for the opportunity to perform any unpaid volunteer work for **Heaven's Wildlife Rescue**, I agree to fully release **Heaven's Wildlife Rescue** and its officers, employees or agents from any and all liability for any damage or injury, whether arising from this contact or a breach thereof or from any act of negligence or gross negligence by **Heaven's Wildlife Rescue**, its officers, employees or agents.
- ❖ I understand that all **Heaven's Wildlife Rescue** information given to me and all information that I may be privy to in the course of my volunteer work is of a confidential nature and protected by privacy legislation (PIPEDA). I agree not to disclose to any individual or group, any information regarding any persons, other volunteers, members of the public, procedures, policies or activities **Heaven's Wildlife Rescue** that may be made known to me during the course of my volunteering.
- ❖ I understand that it is my responsibility to acknowledge and respect all rules, regulations, practices, procedures and policies in the same manner as an employee of **Heaven's Wildlife Rescue** would be required to do.
- ❖ I recognize that as a volunteer it is my responsibility to ensure that appropriate education and training has been supplied to me before I commence my duties in any department.
- ❖ I will take any ideas, constructive comments, suggestions, and criticisms directly to my clinic supervisor, volunteer coordinator or the Executive Director and document them in writing.
- ❖ If communication problems develop between employees, other volunteers and myself, as a volunteer I will report these to my supervisor, volunteer coordinator or the Executive Director as soon as possible.
- ❖ I understand that when I am performing duties for **Heaven's Wildlife Rescue**, I may not bring friends or family members with me or invite them to the centre at any time.
- ❖ I understand that I am working for **Heaven's Wildlife Rescue** as an unpaid volunteer and do not anticipate or expect any paid employment or paid employment offers as a result of my volunteer activity.
- ❖ **Heaven's Wildlife Rescue** has my permission to use any and all photographs taken of me during the course of my duties, to promote **Heaven's Wildlife Rescue** programs or to publicize any event. I understand that all prints, negatives and digital images or any other form of digital imaging become the sole property of **Heaven's Wildlife Rescue** and may be used without payment or prior notification.
- ❖ Applicants under the age of 18 must have their legal guardian(s) sign this application also.

Applicant's Signature: _____ Date: _____

Guardian Signature: _____ Date: _____

Guardian Signature: _____ Date: _____

Completed applications Forms can be submitted by:

Email to: peggy@heavenwildliferescue.org

Mail to: Heaven's Wildlife Rescue P.O. Box 119 Oil Springs, On NoN 1Po

NOTE: *Volunteers will be contacted for interviews when there is a need for volunteers and will be assigned positions according to the needs of the facility matched with the best possible use of the individual's level of skills and knowledge.*